



DEFENSE COMMISSARY AGENCY
HEADQUARTERS 1300 E AVENUE
FORT LEE, VIRGINIA 23801-1800

MPS

February 24, 2023

NOTICE TO THE TRADE - DECA NOTICE 23-38

SUBJECT: UPDATE - Store Reset Schedule – CY 2023

The purpose of this “Notice to the Trade” is to provide the reset schedule for 2023. These store resets have been approved for full or partial shelving store resets.

This schedule is very aggressive, but focuses a lot of the pre-covid renovation stores. Please keep in mind that there are still supply chain issues with shelving manufacturers and labor shortages with the installers. With those issues being a primary concern along, with any unforeseen issues that occur throughout the FY, this schedule is subject to change.

In addition, please make all concerned aware that our current model is to execute the full store resets after normal business hours so there is limited disruption to our customers. This creates another layer within the scheduling because of the required days that need to be allocated to each store.

As a reminder, in order to complete this aggressive schedule, vendor support will be extremely important. As we approach the reset dates, an additional store specific NTT will be disseminated to include the reset time line, set up information, and required delivery dates for vendor supplied equipment. Your support is greatly appreciated.

The Perishable Consumables, Beer and Wine, and Produce teams will also be working in conjunction with stores to right size categories, improve flow, and enhance the overall footprint when needed or the opportunity arises. These resets will be performed in conjunction with the attached schedule, but also may be independent of this schedule to address stores that need attention. If there are stores that have issues with those departments please reach out to Michael Denny for assistance.

If there are any questions or concerns please contact Michael Denny, CMS Lead, at 804-734-8000, extension 48547 or Thomas Burkett, Chief of Resets, at 804-734-8000, extension 48918.

For: Bonita M. Moffett
Director of Sales

Attachments:
As stated

Tentative Proposed Shelving Requirements Reset Schedule 2023----Subject to change

STORE	DATES	Shelving	Schedule TYPE
RANDOLPH	Mar 5th-11th	FULL	RENO-PRE COVID
MOUNTAIN HOME	Mar 26th-30th	No shelve	AD REQUEST/PRE-COVID
KADENA	April 24th-28th	FULL	SHELVING LIFE
LUKE	May 7th-11th	FULL	SHELVING LIFE/AD REQUEST
WRIGHT PATTERSON	May 21st-26th	FULL	AD REQUEST/BLOOM
CANNON	June 4th-7th	FULL	RENO- PRE COVID
ANDREWS AFB	Jun 11th-16th	FULL	AD REQUEST/ SHELVING LIFE
FORT BUCHANAN	Jun 25th- 29th	FULL	RENO
LITTLE ROCK	July 9-14th	FULL	RENO
HILL	July 16th -21st	Partial	AD REQUEST
SAN ONOFRE	July 23rd-26th	Partial	RENO- R22
OCEANA	Aug 6th-11th	FULL	AD REQUEST
VOGLEWEH	Alternate	FULL	SUSTAINMENT
LAKENHEATH	Alternate	FULL	AD REQUEST/ SHELVING LIFE
FORT KNOX	Alternate	FULL	SHELVING LIFE
YUMA MCAS	Alternate	FULL	RENO-PRE COVID
FORT MEADE	Alternate	Partial	SHELVING LIFE
FORT LEAVENWORTH	Alternate	FULL	SHELVING LIFE
ALBANY	Alternate	FULL	RENO-PRE COVID
FORT RILEY	Alternate	FULL	SHELVING LIFE
MAYPORT	Alternate	FULL	SHELVING LIFE
Redstone Arsenal	Alternate	FULL	SHELVING LIFE/ad request



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