



DEFENSE COMMISSARY AGENCY
HEADQUARTERS 1300 E AVENUE
FORT LEE, VIRGINIA 23801-1800

MPS

February 6, 2023

NOTICE TO THE TRADE - DECA NOTICE 23-24

SUBJECT: Store Reset Schedule – CY 2023

The purpose of this “Notice to the Trade” is to provide the reset schedule for 2023. These store resets have been approved for full or partial shelving store resets.

This schedule is very aggressive, but focuses on a lot of the pre-covid renovation stores. Please keep in mind that we are still experiencing supply chain issues with shelving manufactures and labor shortages with the installers. With those issues being a primary concern, along with any unforeseen issues that occur throughout the FY, this schedule is subject to change.

In addition, please make all concerned aware that our current model is to execute the full store resets after normal business hours so there is limited disruption to our customers. This creates another layer within the scheduling because of the required days that need to be allocated to each store.

As a reminder, in order to complete this aggressive schedule, vendor support will be extremely important. As we approach the reset dates, an additional store specific NTT will be disseminated to include the reset time line, set up information, and required delivery dates for vendor supplied equipment. Your support is greatly appreciated.

The Perishable Consumables, Beer and Wine, and Produce teams will also be working in conjunction with stores to right size categories, improve flow and enhance the overall footprint when needed or the opportunity arises. These resets will be performed in conjunction with the attached schedule, but also may be independent of this schedule to address stores that need attention. If there are stores that have issues with those departments please reach out to Michael Denny for assistance.

If there are any questions or concerns please contact Michael Denny, CMS Lead, 804-734-8000, extension 4-8547 or Thomas Burkett, Chief of Resets & Planograms, 804-734-8000, extension 4-8918.

Bonita M. Moffett
Director of Sales

Attachment:
As stated

Tentative Proposed Shelving Requirements Reset Schedule 2023----Subject to change

STORE	DATES	Shelving	Schedule TYPE
RANDOLPH	Mar 5-11	FULL	RENO-PRE COVID
MOUNTAIN HOME	Mar 26-30	No shelve	AD REQUEST/PRE-COVID
KADENA	April 16-20	FULL	SHELVING LIFE
HILL	April 23-27	Partial	AD REQUEST
OCEANA	May 7-12	FULL	AD REQUEST/ SHELVING LIFE
CANNON	May 15-18	FULL	RENO-PRE COVID
WRIGHT PATTERSON	May 21-26	FULL	AD REQUEST/BLOOM
WHITE SANDS	June 4-6	FULL	RENO- PRE COVID
ANDREWS AFB	Jun 11-16	FULL	AD REQUEST/ SHELVING LIFE
FORT BUCHANAN	Jun 25- 29	FULL	RENO
LUKE	Jul 9-13	FULL	SHELVING LIFE
SAN ONOFRE	Jul 16-19	Partial	RENO
 			
VOGLEWEH	Alternate	FULL	SUSTAINMENT
LAKENHEATH	Alternate	FULL	AD REQUEST/ SHELVING LIFE
LITTLE ROCK	Alternate	FULL	RENO
YUMA	Alternate	FULL	RENO-PRE COVID
FORT MEADE	Alternate	Partial	SHELVING LIFE
FORT LEAVENWORTH	Alternate	FULL	SHELVING LIFE
ALBANY	Alternate	FULL	RENO-PRE COVID