

# DeCA PROPERTY DAMAGE ACCIDENT REPORT

Reference DeCAM 30-17.1; OPR is DeCA/HS

## SECTION I - IDENTIFICATION

1. FACILITY NAME		2. HQ/REGION	3. ZONE	4. CASE NUMBER
5. DATE	7. EXACT LOCATION OF ACCIDENT			
6. TIME				
8. ACCIDENT CLASSIFICATION	10. If personal injury, provide DeCAF 30-301 Case Number (SECTION I, block 10) reference(s).			
9. STATUS (Initial or change)				

## SECTION II - PROPERTY OR EQUIPMENT INVOLVED

COMPLETE ITEM DESCRIPTION (Manufacturer Name, Model, Type)	OWNERSHIP (DeCA/Non-DeCA)	DAMAGE DESCRIPTION	COST
1.			
2.			
3.			

## SECTION III - ACCIDENT NARRATIVE

Provide factual account of accident.

## SECTION IV - INVESTIGATIVE FINDINGS

1. Environmental conditions that may have caused or contributed to accident:
2. Unsafe act or condition that may have caused or contributed to accident:
3. Material failure or function that may have caused or contributed to accident (what failed and how):

## SECTION V - COUNTERMEASURE RECOMMENDATION(S)

Provide recommendations to fix and avoid reoccurrence.

## SECTION VI - COMPLETING & REVIEWING OFFICIALS

1. COMPLETING: NAME	TITLE		PHONE NO.	
2. REVIEWING LEVEL:	FACILITY	ZONE	REGION	HEADQUARTERS
REVIEWER'S NAME				
PHONE NUMBER				