



**DEFENSE COMMISSARY AGENCY
HEADQUARTERS
1300 E AVENUE
FORT LEE, VIRGINIA 23801-1800**

IN REPLY
REFER TO

MPS

October 9, 2020

NOTICE TO THE TRADE – DeCA NOTICE 21-06

SUBJECT: Category Reset Activity to Resume

Effective immediately, in store category-level reset activity will resume with caution and regard for local guidance at each Commissary location.

Major category review reset activity will be based on a category reset schedule coordinated between Industry, Category Managers, and Store Operations.

New items swaps and minor category tweaks that do not result in changes to the category merchandising strategy will be managed at store-level with local Industry assistance, as needed.

Category Managers will determine the type of reset activity required, based on the results of category review and changes to shelf plans.

Point of contact for this notice is the designated Category Manager and the undersigned.

Thank you for your continued support!

Tracie L. Russ
Director, Sales