



**DEFENSE COMMISSARY AGENCY**  
**HEADQUARTERS**  
**1300 E AVENUE**  
**FORT LEE, VIRGINIA 23801-1800**

IN REPLY  
REFER TO

MPS

April 9, 2020

NOTICE TO THE TRADE – DeCA NOTICE 20-52 (Ref: DeCA Notice 20-51)

SUBJECT: Use of Face Coverings Mandatory Effective April 10

Effective April 10, all individuals entering a DeCA commissary or facility, to work or shop, are required to wear a face covering.

If an Installation Commander has already issued a directive requiring face coverings in a DeCA commissary or facility, this order shall not supersede their policy and all individuals shall adhere to current rules.

This requirement applies where no local guidance has yet to be established.

DeCA Notice 20-51 is attached for reference.

Tracie L. Russ  
Director, Sales

Attachment  
As stated



DEFENSE COMMISSARY AGENCY  
HEADQUARTERS  
1300 E AVENUE  
FORT LEE, VIRGINIA 23801-1800

IN REPLY  
REFER TO

MPS

April 5, 2020

NOTICE TO THE TRADE – DeCA NOTICE 20-51

SUBJECT: DoD Guidance on the Use of Cloth Face Coverings (OSD003652-20)

Reference attached DoD guidance issued today, effective immediately, to the extent practical, all individuals on DoD property, installations, and facilities will wear cloth face coverings when they cannot maintain six feet of social distance in public areas or work centers.

This includes all Military Personnel, DoD Civilian Employees, Family Members, DoD Contractors, and all other individuals on DoD property, installations, and facilities

**As a result of this guidance, all individuals should have a face covering in their possession when reporting to work on DoD property starting immediately and should be prepared to wear it if instructed by Installation or Commissary leadership.**

Exceptions to this requirement may be approved by local commanders or supervisors, and then submitted up the chain of command for situational awareness. Security checkpoints may require the lowering of face covers to verify identification.

The Under Secretary of Defense for Personnel and Readiness will issue updated force health protection guidance on DoD implementation. The Military Departments will issue guidance on wear for Service members.

**As an interim measure, all individuals are encouraged to fashion face coverings from scarfs, bandannas, household items, or common materials, such as clean T-shirts or other clean cloths that can cover the nose and mouth area.** Medical personal protective equipment, such as N95 respirators or surgical masks, will not be issued for this purpose as these will be reserved for the appropriate personnel.

This is a very short notice, but as you are aware, we must take any possible step to help in limiting the spread of the COVID 19 virus. Delivering the commissary benefit has been crucial during these very difficult times. Thank you for your commendable efforts and continued support!

Tracie L. Russ  
Director, Sales

Attachment  
As stated



**SECRETARY OF DEFENSE  
1000 DEFENSE PENTAGON  
WASHINGTON, DC 20301-1000**

**APR 05 2020**

**MEMORANDUM FOR CHIEF MANAGEMENT OFFICER OF THE DEPARTMENT OF  
DEFENSE**

**SECRETARIES OF THE MILITARY DEPARTMENTS  
CHAIRMAN OF THE JOINT CHIEFS OF STAFF  
UNDER SECRETARIES OF DEFENSE  
CHIEF OF THE NATIONAL GUARD BUREAU  
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE  
DIRECTOR OF COST ASSESSMENT AND PROGRAM  
EVALUATION  
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE  
DIRECTOR OF OPERATIONAL TEST AND EVALUATION  
CHIEF INFORMATION OFFICER OF THE DEPARTMENT OF  
DEFENSE  
ASSISTANT SECRETARY OF DEFENSE FOR LEGISLATIVE  
AFFAIRS  
ASSISTANT TO THE SECRETARY OF DEFENSE FOR PUBLIC  
AFFAIRS  
DIRECTOR OF NET ASSESSMENT  
DIRECTORS OF DEFENSE AGENCIES  
DIRECTORS OF DOD FIELD ACTIVITIES**

**SUBJECT: Department of Defense Guidance on the Use of Cloth Face Coverings**

The Department of Defense (DoD) is committed to taking every precaution to ensure the health and wellbeing of our Service members, DoD civilian employees, families, and the Nation in response to the Coronavirus Disease 2019 (COVID-19) pandemic. DoD supports, and will continue to implement, all measures necessary to mitigate risks to the spread of the disease, consistent with the Department's priorities to protect our people, safeguard our national security capabilities, and support the government's whole-of-nation response.

The Centers for Disease Control and Prevention (CDC) recommends wearing cloth face coverings in public settings where other social distancing measures are difficult to maintain, especially in areas of significant community-based transmission. Military personnel, DoD civilian employees, their family members, and DoD contractors are strongly encouraged to follow CDC guidelines on the use of cloth face coverings in public settings or where other social distancing measures are difficult to maintain.

Effective immediately, to the extent practical, all individuals on DoD property, installations, and facilities will wear cloth face coverings when they cannot maintain six feet of social distance in public areas or work centers (this does not include in a Service member's or Service family member's personal residence on a military installation). This includes all:

- Military Personnel

**OSD003652-20**

- DoD Civilian Employees
- Family Members
- DoD Contractors
- All other individuals on DoD property, installations, and facilities

Exceptions to this requirement may be approved by local commanders or supervisors, and then submitted up the chain of command for situational awareness. Security checkpoints may require the lowering of face covers to verify identification.

The Under Secretary of Defense for Personnel and Readiness will issue updated force health protection guidance on DoD implementation. The Military Departments will issue guidance on wear for Service members. As an interim measure, all individuals are encouraged to fashion face coverings from household items or common materials, such as clean T-shirts or other clean cloths that can cover the nose and mouth area. Medical personal protective equipment such as N95 respirators or surgical masks will not be issued for this purpose as these will be reserved for the appropriate personnel.

The Department will continue to implement force protective measures to mitigate the spread of COVID-19 to our total force and their families, and the American people. The latest DoD policies can be found at <https://www.defense.gov/Explore/Spotlight/Coronavirus>.

*Matt T. Egan*