



DEFENSE COMMISSARY AGENCY  
HEADQUARTERS  
1300 E AVENUE  
FORT LEE, VIRGINIA 23801-1800

IN REPLY REFER

TO

MPM

January 6, 2020

NOTICE TO THE TRADE-DECA NOTICE 20-15

SUBJECT, Fort Sam Houston, TX, Store Reset, March 23-25, 2020

The purpose of this "Notice to the Trade" is to provide the schedule for the Fort Sam Houston Commissary dry, chill, freeze, pre-packaged meat, and produce reset with full shelving change out. The schedule is as follows:

- Monday, March 23, pull down of dry grocery and partial frozen/chill starting at 4 p.m.
- Tuesday, March 24, reset the complete dry grocery section and freeze sections starting at 8 a.m.
- Wednesday, March 25, reset the complete chill, pre-packaged meat, and produce at 8 a.m.
- Thursday, March 26, reopen the store at the regular hours of operation.

In order to complete this aggressive schedule, vendor support, to include DSD, will be extremely important especially for the duration of the store set dates.

New processes during this reset will include testing of shelf strips and partial pull down of frozen and chill on Monday, March 23 (pull down team will complete dry pull down then move to frozen and chill and pull down designated sections).

If you have any questions or concerns, please contact or Lisa McWilliams, Marketing Directorate, 804-734-8000, extension 48708 or Brian Myrick, Marketing Directorate, 804-734-8000, extension 48371.

Hector G. Granado  
Director of Marketing

cc:

Zone Manager, Zone 6  
Store Director, Fort Sam Houston Commissary