



DEFENSE COMMISSARY AGENCY  
HEADQUARTERS  
1300 E AVENUE  
FORT LEE, VIRGINIA 23801-1800

MPS

January 19, 2018

NOTICE TO THE TRADE – DeCA NOTICE 18-07

SUBJECT: Potential for Government Shutdown

The purpose of this notice is to advise Industry of DeCAs operational status in the event of a Government shutdown.

Store Operations:

1. Commissaries located overseas, including Puerto Rico, would be in an excepted status and remain open. All orders / deliveries will continue to flow.
2. Kodiak, Fort Greely, Fort Irwin, Bridgeport, and Dugway PG would be in an excepted status and remain open. All orders / deliveries will continue to flow.
3. Remaining stateside commissaries, including Alaska and Hawaii will NOT be in an excepted status but would remain open until regular closing schedule on Wednesday, January 24.

**Regarding #3:** Orders that have already been placed, processed, and are on the road, will be accepted throughout the shutdown. Stores WILL NOT turn deliveries away that have already been placed and are on the road. Orders that have not been processed or are not on the road, should be cancelled.

DeCA will be operating an Emergency Operations Center but only HQs mission essential personnel will be working. All other headquarters personnel will not be allowed to work. Problems/issues/concerns with store operations should be referred to Mr. Ronald A. Yoder, Chief, Store Operations, 804-734-8000 x86277, [ronald.yoder@deca.mil](mailto:ronald.yoder@deca.mil).

Headquarters:

- Logistics: Overseas support through all Overseas Processing Point's (OPP) would remain unchanged. This includes ordering, overseas shipments, and airlift of bagged salads to the Pacific Theater.
- Overseas CDC and meat plant operations would remain unchanged.
- Industry Meetings: all meetings would be cancelled until further notice.
- Vendor Portal: would remain operational
- Item File Maintenance: no file maintenance would be processed until operations resume.
- Pricing: electronic prices will flow to the business systems; erroneous pricing issues should be reported to [EBS\\_CARTSsupport@deca.mil](mailto:EBS_CARTSsupport@deca.mil)
- Promotions: publication of Display Package (DP) promotions would be paused until operations resume; schedule would be updated based on timing of resumed operations.

Tracie L. Russ  
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