

MPSM

December 8, 2011

NOTICE TO THE TRADE – DeCA NOTICE 12- 16

SUBJECT: DeCA Form 40-15 Training for Industry

The purpose of this Notice to the Trade (NTT) is to announce four training sessions for Industry regarding the revised DeCA Form 40-15. The training is intended to provide step-by-step instructions on filling out the new form and respond to questions regarding the form.

The initial training sessions will be held on December 13 in Multi-Purpose Room 105 at 1 and 3 p.m. The second training sessions will be held on December 14 in Multi-Purpose Room 101 at 1 and 3 p.m. Each session will be limited to 20 people. Training will be provided by Mr. Wayne Webb and Mr. Trevor Cain.

The American Logistic Association (ALA) will be sending out guidance to their membership and will be collecting information regarding those who would like to attend one of the training sessions. For those in Industry who are not members of the ALA and would like to attend a session please contact one of DeCA's points of contact who are identified below.

Points of contact for this NTT are: Mr. Wayne Webb, Chief, Business Systems, 804-734-8000, extension 4-8854 or wayne.webb@deca.mil; and Ms. Michelle Frost, Chief, Promotions/Marketing michelle.frost@deca.mil, (804) 734-8000, extension 4-8696.

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Christopher T. Burns
Director of Sales