



IN REPLY
REFER TO

DEFENSE COMMISSARY AGENCY
HEADQUARTERS
1300 E AVENUE
FORT LEE, VIRGINIA 23801-1800

MPS

January 10, 2017

NOTICE TO THE TRADE - DECA NOTICE 17-13

SUBJECT: Fort Belvoir Commissary – New Store Set Dates, January 23-27, 2017

The purpose of this “Notice to the Trade” is to provide the schedule for the Fort Belvoir new store set dates. Vendor supplied equipment for all designated departments should have already been delivered to the store. In the event this has not been accomplished, equipment must be delivered to the new store no later than January 20, 2017. The address is:

Defense Commissary Agency
Fort Belvoir Commissary
Bldg. 2325
6050 Gorgas Road
Fort Belvoir, VA 22060

The new store set schedule covering all areas is as follows:

Monday, January 23-24, set the chill dairy, lunchmeat, frozen sections and set-up all vendor equipment (i.e., soup racks, magna bars, skilcraft, etc.) starting at 8 a.m.

Tuesday-Friday, January 24-27, set the dry grocery sections starting at 8 a.m.

In order to complete this aggressive schedule, vendor support will be extremely important especially for the duration of the new store set dates. Your support is greatly appreciated.

If there are any questions or concerns, please contact Darnell Hicks, Sales Directorate, 804-734-8000, extension 4-8293 or cell at 804-895-8134 or Harry Farrell, Sales Directorate, 804-734-8000, extension 4-88742 or cell at 804-895-8145.

Gordon Jones
Deputy Director of Sales

cc:
East Area Public Affairs Officer
Zone Manager, Zone 24
Store Director, Fort Belvoir Commissary