

**LIMITED SOURCES JUSTIFICATION**

DECA CONTROL NUMBER: HQC007-14-39

PURCHASE REQUEST NUMBER: HQCAAA-~~4XXX-XXXX~~  
4253-coc2e4

**Description of Acquisition:** This requirement is to purchase renewal maintenance support for the agency's Entellitrak software licenses.

**Statutory Authority:** 10 U.S.C. 2304(c)(1), FAR parts 6.302-1 (a)(iii) and (b)(2) Follow-on contract action and the existence of limited rights in data, patent rights, and copyrights and 8.405-6(b)(1), Limited Sources Justification, only one source and no other supplies or services will satisfy agency requirements.

Estimated Contract Amount: \$57,440.34

Prepared by: Sheryl Harris   
Contract Specialist

Contract Specialist  
Date: 9/15/2014

Technical/ Requirements: Jeffrey Eldridge   
Lead Investigator

Date: 9/18/2014

PCO: Rita W. Jackson *RWJ*  
Phone: (804) 734-8000 Ext: 48199

Contracting Officer  
Date: Sept 8, 2014

**Signatures Are Required Below:**

**REVIEWS:** I have reviewed this J&A and find the justification adequate to support other than full and open competition.

Requirements: Jeffrey Eldridge

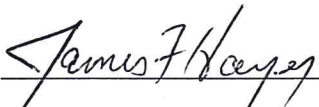
Lead Investigator

Signature: 

Date: 9/18/2014

Legal Counsel: James Hayes

Date: 9/12/14

Signature: 

Deputy Director of Acquisition Management: Richard Deiter

Date: 09/11/2014

Signature: 

Competition Advocate: Ernie Favale

Date: 9/12/14

Signature: 



**Department of Defense**  
**Defense Commissary Agency**  
**Limited Source Justification**  
**(Reference FAR 8.405-6)**  
**General Services Administration Federal Supply Schedule**

DECA CONTROL NUMBER: HQC007-14-39

This acquisition is conducted under the authority of Section 201 of the Federal Property and Administrative Services Act of 1949 (40 U.S.C.501) Multiple Award Schedule Program FAR 8.401 and is justified by the following facts and rationale required under FAR 8.405-6 (a)(1)(i)(B) only one source and 2(b)(1), brand name justifications and DFARS 208.74 Use of Enterprise Software Agreements (ESA).

**1. Agency and Contracting Activity.**

Defense Commissary Agency (DeCA)  
 1300 E Avenue  
 Fort Lee, VA 23801-1800

Requiring Activity: *Office of The Inspector General RUD*  
 Contracting Activity: Directorate of Acquisition Management, Information Technology Branch

**2. NATURE/DESCRIPTION OF ACTION(S).** This justification for other than full and open competition will result in award of a fixed priced delivery order against an existing GSA schedule.

**3. DESCRIPTION OF SUPPLIES/SERVICES.** This requirement is to purchase renewal maintenance support for the agency's Entellitrak software utilized by the Office of the Inspector General.

BASE PERIOD			
Item	Description	Quantity	Type
0001	entellitrak® Developer Edition Annual Support and Upgrade Subscription (5 Users)	1 Year	Renewal
0002	entellitrak® Developer Edition Report Builder Annual Support and Upgrade Subscription (5 Users)	1 Year	Renewal
OPTION PERIOD ONE			
1001	entellitrak® Developer Edition Annual Support and Upgrade Subscription (5 Users)	10 Months	Renewal
1002	entellitrak® Developer Edition Report Builder Annual Support and Upgrade Subscription (5 Users)	10 Months	Renewal

OPTION PERIOD TWO			
2001	entellitrak® Developer Edition Annual Support and Upgrade Subscription (5 Users)	1 Year	Renewal
2002	entellitrak® Developer Edition Report Builder Annual Support and Upgrade Subscription (5 Users)	1 Year	Renewal
OPTION PERIOD THREE			
3001	entellitrak® Developer Edition Annual Support and Upgrade Subscription (5 Users)	1 Year	Renewal
3002	entellitrak® Developer Edition Report Builder Annual Support and Upgrade Subscription (5 Users)	1 Year	Renewal
OPTION PERIOD FOUR			
4001	entellitrak® Developer Edition Annual Support and Upgrade Subscription (5 Users)	1 Year	Renewal
4002	entellitrak® Developer Edition Report Builder Annual Support and Upgrade Subscription (5 Users)	1 Year	Renewal

Performance Period follows:

Base Period:	September 30, 2014 through July 31, 2015,	estimated amount:	\$11,095.34
Option Year One:	August 01, 2015 through July 31, 2016,	estimated amount:	\$10,075.00
Option Year Two:	August 01, 2016 through July 31, 2017,	estimated amount:	\$12,090.00
Option Year Three:	August 01, 2017 through July 31, 2018,	estimated amount:	\$12,090.00
Option Year Four:	August 01, 2018 through July 31, 2019,	estimated amount:	\$12,090.00

Overall estimated amount: \$57,440.34

**4. IDENTIFICATION OF STATUTORY AUTHORITY.** 10 U.S.C. 2304(c)(1), FAR parts 6.302-1 (a)(iii) and (b)(2) Follow-on contract action and the existence of limited rights in data, patent rights, and copyrights and 8.405-6(b)(1), Limited Sources Justification, only one source and no other supplies or services will satisfy agency requirements.

**5. DEMONSTRATION OF CONTRACTOR'S UNIQUE QUALIFICATIONS.** DeCA Office of the Inspector General (IG) has been utilizing the Entellitrak software applications since October 2011 and the issuance of a fixed price delivery order is a logical follow-on to the original order.

The previous acquisition was issued as a firm fixed price delivery order (order) to Micropact under the GSA 8(a) STARS I program. However, in May of 2014 Micropact contacted the Contracting Officer (KO) advising that their company had graduated from the GSA 8(a) STARS program and their schedule would expire on May 31, 2014. DeCA's KO contacted the GSA KO (Mr. Howard Innis) requesting that the agency's order be allowed to run to term, ending September 29, 2014. Mr. Innis advised that the request must be submitted in writing and advised that they were granting waivers in some instances to allow for this. This same date the DeCA KO submitted an email request to Mr. Innis requested the stay on the order. On May 15, Mr. Howard Innis responded affirmatively to the DeCA request and allowed the order to run its course. He further advised that no additional options would be honored.

DeCA's IG office has a continued need for the maintenance support which provides software updates, patches, fixes and the like to ensure that the software application remains compliant with existing Department of Defense (DoD) and Defense Information Systems Agency security technical configuration guidelines (STIG) for use on the DoD and agency networks enterprise to preclude any risk to the DoD or agency enterprise.

Micropact is the sole entity permitted to license and provide maintenance support for the Entellitrak software application. This has been provided through written communication by the manufacturer, Micropact.

**6. FEDBIZOPPS ANNOUNCEMENT/POTENTIAL SOURCES:** In accordance with FAR Part 5.202(a) 11 and 13(i), this requirement will be posted with the issuance of the solicitation on the respective contracting agency's website.

**7. Determination by the ordering activity Contracting Officer that the anticipated order represents the best value consistent with 8.404(d).** In accordance with FAR 8.404, 12.209, 13.106-1(2), and 14.408-2, I hereby determine that the anticipated cost or price to the Government for this contract action will be fair and reasonable. The price reasonableness memorandum detailing the Fair and Reasonable Price Determination will be included the contract file documentation.

**8. MARKET RESEARCH.** In accordance with FAR part 6.302-1(iii) due to the proprietary nature of the software and the letter provided from the manufacturer stating that they have no authorized resellers for providing either their software products or its support, market research was not conducted for this acquisition.

**9. ANY OTHER SUPPORTING FACTS.** Due to the DoD's standardization mandate for its enterprise architecture to include IT applications/ products, the agency wishes to maintain the use of its commercial off the shelf (COTS) product for use of its data tracking. This will ensure no disruption to the agency's support and our requirement to meet the President's Council for Integrity and Efficiency's Quality Standards for Investigations (PCIE) to "store investigative data in a manner allowing effective retrieval, referencing and analysis".

**10. ACTIONS TAKEN TO REMOVE BARRIERS TO COMPETITION.** DeCA continues to perform market research for products that are available and designed to run on open platforms and through virtualization in lieu of the old legacy closed platform applications. DeCA communicates and works with other DoD agencies, its business partners, and attends trade and industry shows, in an effort to stay abreast of this evolving technology. As legislation and regulatory changes mandated by DoD change and influence the DoD department's information technology requirements, the commercial market place's ability to stay abreast of those changes and provide viable solutions will also change.

**11. LISTING OF INTERESTED SOURCES.**

Micropact  
12901 Worldgate Drive, Suite 800  
Herndon, VA 20170  
(703) 657-5309

12. TECHNICAL/REQUIREMENTS CERTIFICATION: "I certify that the supporting data under my cognizance which are included in the J&A are accurate and complete to the best of my knowledge and belief".

NAME: Jeffrey Eldridge

SIGNATURE: 

TITLE: Lead Investigator

DATE: 9/8/2014

CONTRACTING OFFICER CERTIFICATION: "I have reviewed this justification and find it to be accurate and complete to the best of my knowledge and belief. Since this justification does not exceed \$650,000 and pursuant to the authority of 10 U.S.C. 2304(c)(1) provided that funds are available or will be made available and provided that the services and/or supplies herein described have otherwise been authorized for acquisition, this review serves as approval."

NAME: Rita W. Jackson

SIGNATURE: 

TITLE: Chief, IT Procurement Branch/  
Contracting Officer

DATE: Sept. 8, 2014

ALL QUESTIONS REGARDING THIS JUSTIFICATION AND APPROVAL ARE TO BE REFERRED TO THE CONTRACTING OFFICER

Rita W. Jackson (804) 734-8000 x48199



www.micropact.com  
12901 Worldgate Drive,  
Suite 800 · Herndon, VA 20171  
PH 703 709 6110 FX 703 709 6118

## Memorandum

To: Ms. Rita Jackson  
Contracting Officer  
Defense Commissary Agency (DeCA)

From: Sandra Levy  
Director, Legal Services  
MicroPact, Inc.

Date: July 30, 2014

Subject: Certification for MicroPact Product and Services

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MicroPact, Inc. ("COMPANY") is the sole manufacturer of the entellitrak<sup>®</sup> software and its associated modules. COMPANY has one authorized reseller of entellitrak<sup>®</sup> software, NTT Data Federal Services, who is a large business. COMPANY is a small disadvantaged business and the sole provider of annual maintenance and support for the entellitrak<sup>®</sup> software. Also, as part of the annual maintenance and support of the entellitrak<sup>®</sup> software, our customers receive updates, upgrades, bug patches and fixes to the software. Since no other party has access to the entellitrak<sup>®</sup> software source code, we are the only entity who can provide this support.

COMPANY FULL LEGAL NAME: MicroPact, Inc.

*Sandra Levy*

July 30, 2014

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Name: Sandra Levy                      Date  
Title: Director, Legal Services