

CONTROL NUMBER: HQC007-13-17  
Purchase Request: HQCAAA-3170-2100 & HQCAAA3170-2200

AMENDMENT 01  
LIMITED SOURCES JUSTIFICATION (LSJ)

Description of Acquisition: Renewal maintenance support for the Defense Commissary Agency's (DeCA) eDOCS and LiveLinks software applications  
Note: This document is an Amendment to the previously approved LSJ, dated April 16, 2013. This Amendment reflects the applicable revisions.

Statutory Authority: 10 U.S.C. 2304(c)(1) and FAR Part 8.405-6, Limited Sources Justification

Prepared by: Jason Nuckols [Signature] Contract Specialist  
Date: 8/21/13

Technical: Andrea Smith [Signature] IT Specialist  
Date: 8/21/13

LEIMG REP: Debbie Emory [Signature] Lead IT Specialist [Signature]  
Date: 8/22/13

PCO: Rita W. Jackson [Signature] Contracting Officer  
Phone: (804) 734-8000 Ext: 48199 Date: 08/21/2013

Reviews: We have reviewed this Limited Source Justification (LSJ) Amendment and find that justification is adequate to support other than full and open competition.

Program Manager: Andrea Smith  
Signature: [Signature] Date: 8/21/2013

Legal Counsel: RONALD HORN  
(Printed Name)  
Signature: [Signature] Date: 8/22/13

Director of Contracting: Lawrence P. Hahn  
Signature: [Signature] Date: 23 Aug 2013

Advocate: Melissa Rios  
Signature: [Signature] Date: 8/22/13

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AMENDMENT 01  
LIMITED SOURCES JUSTIFICATION

1. **Contracting Office** – Directorate of Contracting, ATTN: LEASI - Information Technology Branch, Defense Commissary Agency, Fort Lee, Virginia

2. **Type of Contract Action** - Modification to an existing GSA delivery order, HQC007-12-F-0006.

3. **Description of Supplies/Services** – Additional LiveLinks software licenses

ITEM	Qty	Description	Model/Part Number	Type
1	400	Content Lifecycle Management Standard Named Users and maintenance support (Surcharge)	S-LLPGECMCLM	New
2	600	Content Lifecycle Management Standard Named Users and maintenance support (DWCF)	S-LLPGECMCLM	New

4. **Identification of the justification and the rationale** - DeCA's Electronic Records Management and Archive System (DERMAS) is due to upgrade from its current eDOCS platform to its LiveLinks platform in the first quarter of FY 2014. Currently, DeCA has 1,000 LiveLinks licenses; however, the current eDOCS product environment has 1,400 eDOCS user licenses with approximately 150 requests waiting for access to DERMAS. This creates a licensing shortfall of about 1,000 licenses in the LiveLinks platform. Additionally, the DERMAS application is being expanded to incorporate all human resource records, task management records, Director Reports and all other agency deemed official records; therefore, the user base for DERMAS requires exponential expansion to accommodate agency demands. The additional 1,000 user licenses for LiveLinks will accommodate the immediate need when upgrading the platforms from eDOCS to LiveLinks to allow sufficient user access to DERMAS.

Impact to the agency should we be unable to procure the additional licenses would be a violation of the electronic records management program whose compliance guidance is established in 44 United States Code Chapter 13 and 21 Code of Federal Regulations National Archives and Records Administration (NARA) as the agency would be unable to electronically document the increase in agency demand and additional users would be unable to access DERMAS to view and/or add important documents to ensure compliance with NARA.

This amendment also updates page 3 item 4, subparagraph two, sentence two of the original LSJ as follows: Deletes 36 Code of Federal Regulations NARA and Adds 21 Code of Federal Regulations NARA.



5. **Determination by the Ordering Activity Contracting Officer that the anticipated order represents the best value consistent with 8.404(d)** - The GSA schedule pricing offers a 74.5% discount off of the manufacturer's commercial list price and the pricing offered under this amendment reflects an additional 18% discount to the agency above the already established fair and reasonable GSA schedule pricing.

6. **Market Research** - No change from Approved LSJ dated April 16, 2013.

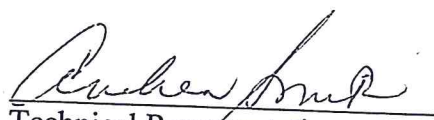
7. **Any other facts supporting the justification** - While OpenText Software license resellers are available through other procurement means, the manufacturer is the only authorized reseller of the software maintenance support through the GSA Government Wide Acquisition Contract vehicle (GWAC). As part of the Department of Defense mandate to minimize Information Technology procurement actions and foster consolidations where reasonable, this amendment will allow the agency to consolidate all OpenText software applications and their subsequent maintenance renewal into one contract action. Creating a separate award would add an administrative burden to both IT and LEASI as both activities would be required to administer multiple award actions for the same requirement. Additionally, a third contract vehicle would be required to accommodate the Option Year Renewal Maintenance as only the manufacturer provides this support. The use of pre-established GWAC vehicles is one of the preferred methodologies for procuring commercial information technology products and services. Not only has the agency expanded its program but the movement to the virtual environment has also necessitated the requirement for the additional licenses.

8. **Actions to Remove or Overcome Barriers** - No change from Approved LSJ dated April 16, 2013.

9. **Contracting Officer's Certification** - No change from Approved LSJ dated April 16, 2013.

10. **Technical/Requirements Personnel Certification.**

I certify that this requirement meets the Government's minimum need and that the supporting data, which forms a basis for the justification, is accurate and complete.

  
Technical Representative


8/21/2013  
Date

**APPROVAL:**

**CONTRACTING OFFICER CERTIFICATION:**

"I have reviewed this justification and find it to be accurate and complete to the best of my knowledge and belief.

NAME: Rita W. Jackson

SIGNATURE: 

TITLE: Contracting Officer

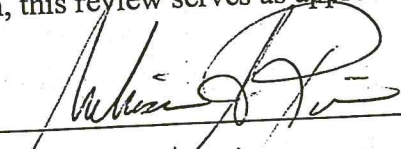
DATE: August 21, 2013

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**PROCURING ACTIVITY COMPETITION ADVOCATE APPROVAL** "I have reviewed this justification and find it to be accurate and complete to the best of my knowledge and belief. Since this justification does not exceed \$12.5M and pursuant to the authority of 10 U.S.C. 2304(c)(1) provided that funds are available or will be made available and provided that the services and/or supplies herein described have otherwise been authorized for acquisition, this review serves as approval."

**NAME:** Melissa Rios

**SIGNATURE:** \_\_\_\_\_



**TITLE:** Competition Advocate

**DATE:** \_\_\_\_\_

8/22/13

ALL QUESTIONS REGARDING THIS LIMITED SOURCES JUSTIFICATION ARE TO BE REFERRED TO THE CONTRACTING OFFICER:  
Ms. RITA W. JACKSON 804-734-8000 X48199.

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