

Control Number: HQC007-13-17

Purchase Request Number: HQCAA-3070-2100

Description of Acquisition: Renewal Maintenance Support for the Defense Commissary Agency's (DeCA) eDOCS Software Application

Statutory Authority: 10 U.S.C. 2304(c)(1), FAR part 8.405-6, Limited Sources Justification

Prepared by: Jason Nuckols [Signature]

Contract Specialist  
Date: 04/15/2013

LEIMG REP: Debbie Emory [Signature]

Lead IT Specialist  
Date: 4/16/13

Technical/Requirements: Andrea Smith [Signature]

Information Technology Specialist  
Date: 4/16/13

PCO: Rita W. Jackson [Signature]  
Phone: (804) 734-8000 Ext: 48199

Contracting Officer (KO)  
Date: 4/16/2013

Reviews: We have reviewed this Limited Source Justification (LSJ) and find that justification is adequate to support other than full and open competition.

Program Manager: Andrea Smith

Signature: [Signature] Date: 4/16/13

Legal Counsel: Elliot J Clark Jr  
(Printed Name)

Signature: [Signature] Date: April 16, 2013

Chief, LEAS D.L. Wiggins

Signature: [Signature] Date: 04/16/2013

Competition Advocate

Melissa Rios  
Signature: [Signature] Date: 4/16/13



**Department of Defense  
Defense Commissary Agency  
Limited Source Justification  
(Reference FAR 8.405-6)**

**General Services Administration Federal Supply Schedule**

This acquisition is conducted under the authority of Section 201 of the Federal Property and Administrative Services Act of 1949 (40 U.S.C.501) Multiple Award Schedule Program FAR 8.401 and is justified by the following facts and rationale required under FAR 8.405-6 (b)(1) as follows:

1. Requiring Agency and Contracting Office:

Defense Commissary Agency  
LEI Directorate, DERMAS Branch  
1300 E Avenue  
Fort Lee, VA 23801-1800

2. Nature/Description of Actions(s). DeCA has a requirement on a limited sources basis to renew maintenance support for its eDOCS software application. The period of performance for eDOCS is for 12-months inclusive of the reinstatement and lapsed support fees covering the period March 1, 2013 through date of award.

Proposed Contractor: Open Text Inc.

POC: Shane Myers, 519-888-71111 x2386  
100 Tri State Intl Pkwy  
Lincolnshire, IL 60069-4403

Under GSA Schedule: GS-35F-0480J

A large business concern.

3. Description of Supplies/Services. (HQCAAA-3070-2100) eDOCS is one of the agency's software applications utilized to support its electronic records management filing system to meet the mandate of the Federal Regulations National Archives and Records Administration (NARA). Renewal maintenance support for eDOCS software applications includes the following:

ITEM	Qty	Description	Model/Part Number	Type
1	1300	Document Management Client	#S-DMOOO934101E	Renewal
2	400	License Records Management Client	#DMOOO962101E	Renewal
3	40	License Records Management Admin Tool	#S-DMOOO957101E	Renewal



4	400	Collaboration Names Users	#S-DMOO000763101E	Renewal
5	400	eDOCS Automated Email Management Client/Mailbox	#S-DMOO00968101E	Renewal
6	4	eDOCS Automated Email Management Server	#S-DMOO00967101E	Renewal
7	400	Business Intelligence Query User 32 Bit Eng	#S-B132I202101E	Renewal
8	2	Enterprise Workflow Manager	#S-ESOO0323101E	Renewal
9	2	Enterprise Workflow Studio	#S-ESOO0324101E	Renewal
10	400	eDOCS Enterprise Workflow Client	#S-ESOO0325101E	Renewal
11	400	Enterprise Webtop Client SEnc NT	#S-EPNT131410E	Renewal
12	150	eDOCS Document Management Read-Only Client	#S-DMOO00956101E	Renewal
13	400	Knowledge Management Client	#S-KMOOO034101E	Renewal

4. Identification of the Justification and Rationale. FAR Part 8.405-6(b)(1), Limiting Sources. Only one source –is capable of providing the supplies or services required at the level of quality required because the supplies or services are unique or highly specialized due to the existence of limited rights in data, patent rights, copyrights or secret processes as the vendor has no authorized reseller or partners for their product and support.

As a federal entity, DeCA must maintain an electronic records management (RM) program in compliance with 44 United States Code Chapter 13 and 36 Code of Federal Regulations NARA. This compliance is achieved through DeCA's Electronic Records Management and Archive System (DERMAS) using OpenText software products. OpenText is a proprietary software company that wholly produces and supports all product lines internally; as such, the company has no authorized resellers or partners with the capability of supplying the maintenance support packages to its customers to ensure DeCA remains compliant with the Department of Defense(DoD) and NARA mandates.

The software product and support is offered under an existing government-wide acquisition contract in accordance with FAR Part 8, against a GSA Federal Supply Schedule (FSS) through the manufacturer of the products, OpenText.

This Commercial off-the-shelf software application supports DeCA's DERMAS. DERMAS enables DeCA stores, accounting, business and headquarters activities to electronically process and route daily documents through the system. DERMAS is largely comprised of software manufactured by

Open Text Inc. DeCA has been using eDOCS since 2005. The eDOCS application, as with all software applications, requires ongoing maintenance support to ensure that it remains compliant, has the most current version/updates, patches and bug fixes.

Upon renewal of the DERMAS software application in fiscal year 2012, option periods for eDOCS were not requested because DERMAS was scheduled for an upgrade to the virtual environment. The upgrade was attempted in December 2012 and was unsuccessful due to compatibility issues. In order to move to the virtual environment, DERMAS must first become a physical environment; however, DeCA does not currently own a physical server to convert DERMAS. DeCA will require renewal maintenance support for eDOCS until it is able to correct this application.

5. Determination by the Ordering Activity Contracting Officer that the anticipated order represents the best value consistent with 8.404(d). The Contracting Officer determines that the anticipated price will be fair and reasonable based on OpenText Inc's GSA published pricing for the same products. This strategy represents the best value to the government and will result in the lowest overall cost alternative, considering price and administrative costs, to meet the Government's needs in accordance with FAR part 2.101. This order will be placed in accordance with FAR 8.404 - Use of FSS.

6. Market Research. Market research was not conducted as this product and its subsequent support is proprietary to the manufacturer and they have provided written documentation stating they have no resellers.

7. Any Other Facts to Support the Justification. DeCA requires eDOCS support to ensure it remains compliant with DoD and NARA reporting requirements.

8. Actions Taken to Remove Barriers to Competition. Open Text, has proprietary data rights that effectively preclude competing annual maintenance for their products. The Government will continue to search the marketplace. If the Government determines that Open Text is no longer required the Government will seek competition.

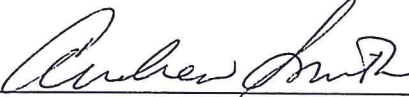
9. Contracting Officer's Certification. In accordance with FAR 8.405-6(g)(2)(ix), I certify that the data supporting the recommended use of other than full and open competition is accurate and complete to the best of my knowledge and belief.

Rita W. Jackson  
Contracting Officer

April 16, 2013  
Date



10. Technical/Requirements Personal Certification. I certify that this requirement meets the Government's minimum need and that the supporting data, which forms a basis for the justification, is accurate and complete.

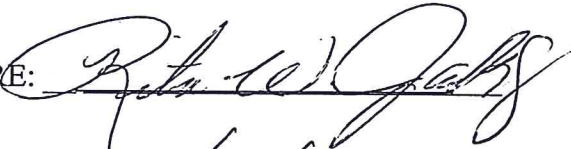
  
Technical/Requirements Representative

4/16/13  
Date

**APPROVAL:**

CONTRACTING OFFICER CERTIFICATION: "I have reviewed this justification and find it to be accurate and complete to the best of my knowledge and belief. Since this justification does not exceed \$650,000 and pursuant to the authority of 10 U.S.C. 2304(c)(1) provided that funds are available or will be made available and provided that the services and/or supplies herein described have otherwise been authorized for acquisition, this review serves as approval."

NAME: Rita W. Jackson

SIGNATURE: 

TITLE: Chief, IT Procurement Branch/  
Contracting Officer

DATE: 04/16/2013