

CONTROL NUMBER: HQC007-11-20
Purchase Request: HQCAA-1274-2000

AMENDMENT 1
SOLE SOURCE J&A

Description of Acquisition: Renewal Maintenance Support for 15 users for DeCA's TeamMate Software Application.

Note: This document is an Amendment to the previously approved J&A, dated September 26, 2011. This Amendment reflects the applicable revisions.

Statutory Authority: 10 U.S.C. 2304(c)(1) and FAR Part 6.302-1,

Prepared by: Jason Nuckols

Contract Specialist

Date: 10/16/2012

Requirements: Cheryl Myrick

Support Tech

Date: 10/22/12

BEIMG REP: Debbie Emory

Lead IT Specialist

Date: 10/19/2012

PCO:

Rita W. Jackson

Contracting Officer

Phone: (804) 734-8000 Ext: 48199

Date: Oct 22, 2012

Reviews: We have reviewed this Brand Name J&A and find that justification is adequate to support other than full and open competition.

Requirements : Cheryl Myrick

Signature: Cheryl Myrick

Date: 10/22/12

Legal Counsel:

Elliot J. Clark Jr
(Printed Name)

Signature: Elliot J. Clark Jr

Date: Oct 24, 12

Division
Chief:

D. L. Wiggins

Signature: D. L. Wiggins

Date: 10/24/12

Competition
Advocate:

Melissa Rios

Signature: Melissa Rios

Date: 10/24/12

AMENDMENT 01
BRAND NAME J&A

1. Contracting Office - Store Services Support Division, ATTN: LEASI - Information Technology Branch, Defense Commissary Agency, Fort Lee, Virginia

2. Type of Contract Action - This is for Renewal Maintenance Support for 15 users for DeCA's TeamMate Software Applications.

3. Description of Supplies/Services - The following changes have occurred since issuance of the original J&A:

- Award was issued incorrectly to CCH Inc. a subsidiary of Wolters Kluwer Financial Services Inc. (WKFS) based on email direction from the company point of contact under HQC007-11-P-0006. Subsequently WKFS attempted to bill and was unable to obtain payment under the existing order.

- The initial J&A cited a base period plus two 12-month option periods. The base period of performance was estimated at nine (9) months to move the requirement off the fiscal year; however, upon request for quote and subsequent award, the company was unable to accommodate anything less than a 12-month period of performance. Based on WKFS' inability to obtain payment, agreement between the parties determined that a new award would be issued and a revised base period of performance would accommodate DeCA's desire to move the renewal off of the fiscal year as follows:

- Award HQC007-12-P-0007 was issued to Wolters Kluwer Financial Services Inc. A period of performance initially approved through the J&A for a base plus two options was revised through agreement between the parties to extend the base period only as follows:

Base period of performance: October 1, 2011 through March 31, 2013.

Option period one: April 1, 2013 through March 31, 2014.

Option period two: April 1, 2014 through March 31, 2015.

4. Identification of the justification and the rationale - No change from Approved J&A dated January 31, 2012.

5. Determination by the Ordering Activity - No change from Approved J&A dated January 31, 2012.

6. Market Research - No change from Approved J&A dated January 31, 2012.

7. Any other facts supporting the justification - No change from Approved J&A dated January 31, 2012.

8. Actions to Remove or Overcome Barriers - No change from Approved J&A dated January 31, 2012.

9. Contracting Officer's Certification - No change from Approved J&A dated January 31, 2012.

(10) Technical/Requirements Personnel Certification.

I certify that this requirement meets the Government's minimum need and that the supporting data, which forms a basis for the justification, is accurate and complete.

NAME: Cheryl Myrick

SIGNATURE: *Cheryl D. Myrick*

TITLE: Support Tech

DATE: 10/22/2012

APPROVAL:

CONTRACTING OFFICER CERTIFICATION:

"I have reviewed this justification and find it to be accurate and complete to the best of my knowledge and belief. Since this justification does not exceed \$650,000 and pursuant to the authority of 10 U.S.C. 2304(c)(1) provided that funds are available or will be made available and provided that the services and/or supplies herein described have otherwise been authorized for acquisition, this review serves as approval."

NAME: Rita W. Jackson

SIGNATURE: *Rita W. Jackson*

TITLE: Chief, LEASI/Contracting Officer

DATE: Oct. 23, 2012

ALL QUESTIONS REGARDING THIS JUSTIFICATION AND APPROVAL ARE TO BE REFERRED TO THE CONTRACTING OFFICER RITA W. JACKSON 804-734-8000 x48199